

KENDALL COUNTY TRANSPORTATION PLANNING COMMITTEE MEETING



BE IT REMEMBERED, that the Transportation Planning Committee of Kendall County, Texas, was begun and held at a Regular Meeting at the Kronsosky Place in Boerne, Texas, on the 23rd day of September 2019.

Present: **DON DURDEN, CO-CHAIR**
 BOB MANNING, CO CHAIR

- 1. The meeting was called to order at 2:00 p.m.**

Welcome remarks by Kendall County Judge, Darrel L. Lux and Mayor of Boerne, Tim Handren.

Introduction and welcome by Don Durden, Steering Committee Members and Co-Chairs

- 2. Members of the committee gave opening remarks and introductions. Each expressed what they hope to accomplish as a committee, what success looks like and things the committee should consider in formulating recommendations. (see backup documentation agenda item 1)**
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At 3:35 p.m. there was break.

The meeting resumed at 3:52 p.m. where the following items were heard:

- 3. Bob Manning began to review legal matters- legal status of committee, public comment, open meetings, public information requests, conflicts of interest, etc.**

Don Durden began a discussion involving his possible conflict of interests. (see backup documentation agenda item 3)

Not an official government entity but will work as a governmental meeting.

All members serving as volunteers

Open records requests will be provided

Meetings are open to the public

Will be all transparent, no separate meetings

4. Don Durden discussed administrative support, email and website matters.

A specific email transportation committee email will be available to all members. There will be a website with all information available to the public where all meetings, agendas, minutes and documentation will be posted

Think of possible ways to spread the word and involve the community

- **Publish meeting notice in local newspapers**
- **Possibly do a Facebook Live during meetings.**

Discuss ways to get things done.

- **Have a set lists of small and long-term goals / phase plans broken into reasonable and complex.**

Looking for an administrator to take on the duties of the meetings, there is funding available for this position, approximately 5-10 hours a week.

Need to create agenda with strong categories of what will be discussed.

Establish the goals of the committee

- **What are the real needs?**
- **Gather information and data; school demographics, housing developments**
- **Aware that data will be unstable due to construction**

Discuss how to deal with controversy inside the committee

- **How will the committee make decisions?**
- **Voting body**

5. Action was taken by the members of the committee on meeting frequency, duration, days of the week and time of the day.

Motion was made to establish the meetings every two weeks, on Tuesdays at 2 p. m. for a two-hour duration at the Kronkosky place in Boerne. Time and days due to change around holidays.

6. The time and date of the next meeting was established by the members of the committee to take place on Tuesday October 8, 2019 at 2:00 p.m. at the Kronsosky Place in Boerne

Being no further business, the meeting was adjourned at 4:50 p.m.

EXAMINED AND APPROVED THIS _____ DAY OF _____ 2019.

CO-CHAIR

CO-CHAIR